

## **HGC Seniors County Team Expenses Policy**

### **Relating to the Parks and the Beaumont Trophy matches (Seniors comps)**

1. One practice round per player on away courses to be paid for by the Seniors section, up to a maximum of 10 players per fixture (8 team members and two reserves). These are currently set at £25 per player.
2. Pre-match coffee for both teams to be provided and paid for by the Seniors section at all home matches.
3. Pre-match coffee for the Halesworth team to be paid for by the Seniors section where it is not given by the home club (at away fixture).
4. The Seniors section pays in full the entrance fee for the Parks & Beaumont Trophies.
5. Players to pay for their own pre-match food, after-match food, water and snacks.
6. Expenses incurred by caddies to be the responsibility of the player concerned.
7. If necessary, a buggy for the team Captain on the day of the match will be paid for by the Seniors section. (Buggies are normally provided, however, on a reciprocal arrangement free of charge by the host club. It will be up to the Captain on the day to make such an enquiry).
8. The Captain has a responsibility to provide full supporting receipts from the relevant 'away' golf club detailing the date and exact expenditure (including player names etc.) must be attached to any expenses claim.
9. The Seniors Treasurer is to be given a copy of any expenses asap following the match so he can arrange reimbursement (Away clubs will, however, normally be happy to invoice Halesworth GC direct for practice rounds).
10. The Seniors Treasurer will not reimburse any claim for expenses for Senior matches that are outside the scope of this policy.
11. Captains of all Senior teams are to be given a copy of this new policy at the start of the season.