

## **How to submit a Pre-Registered General Play Score**

To submit a General Play Score (formerly known as a Supplementary score) you can use the igMember smart phone club app or the touchscreen installed outside the Pro Shop (see below). Note it is now permissible to submit a General Play Score at the same time as playing in a non-qualifying competition.

### **Using the IGmember app installed on a smartphone**

When using your smartphone you must be near the clubhouse to Register so GPS can confirm your location. In the igMember app, go to Handicap Record, then click the card icon at top right. Then Register and select the course and tees. Then make sure you click 'Begin Scoring' even if you do not intend to enter your score while going round the course. It is only when you click 'Begin Scoring' that your intent is registered and this must happen before you tee off. If you do not click 'Begin Scoring' until the end of your round IG may prevent score entry.

You can enter your score in the smartphone app as you play, or it is probably easier to do it at the end of your round. A playing partner should keep a card of your score titled General Play, with your name, the date, tees played from and it should be signed by the marker. As long as Covid Rules apply there is no need for the player to also sign or handle the card.

Please note that the correct entry in IG for a blob under stableford scoring or a hole that is started but not completed is 'No Return' (NR) or '0'. Only use 'Not Started' (NS) for holes not started when for a valid reason (eg illness, bad weather or bad light) you play fewer than a full 18 holes.

In the IG app once you have completed entering the scores, at a location near the clubhouse, and confirmed they are correct, select Finish. Then follow the prompts to upload a picture of your scorecard and then make sure to click 'Finalise'. Your General Play round will be added to your scoring record overnight and your updated handicap index will be posted in the IG app the next morning.

### **Using the Touchscreen outside the Pro Shop**

If you don't have a smartphone, you can still enter a General Play score by pre-registering on the touchscreen outside the Pro Shop before you play. Login with the first three letters of your surname, confirm your handicap details and then click General Play. After your round enter your score on the touchscreen and leave your card, marked General Play and correctly completed and signed in the box in the Changing Room. When using the touchscreen you cannot enter your score until at least two hours after initial registration.